

EXETER HARBOUR BOARD

Date: Monday 17 March 2025

Time: 5.30 pm

Venue: Custom House - Custom House, Exeter Quay, Exeter

Members are invited to attend the above meeting.

If you have an enquiry regarding any items on this agenda, please contact Mark Devin, Democratic Services Manager on 01392 265477.

Membership -

Williams, R (Chair), Read, Rolstone, Sheridan, Snow and Williams, M
Eggleton, A Garratt, J Green, Lt Col D Marino, J Prescott and C Seddon

Agenda

1 **Apologies**

2 **Minutes**

(Pages 5 -
8)

To approve the minutes of the Exeter Harbour Board meeting held on 12 December 2024.

3 **Declarations of Interest**

Councillors are reminded of the need to declare any disclosable pecuniary interests that relate to business on the agenda and which have not already been included in the register of interests, before any discussion takes place on the item. Unless the interest is sensitive, you must also disclose the nature of the interest. In accordance with the Council's Code of Conduct, you must then leave the room and must not participate in any further discussion of the item. Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

4 **Local Government (Access to Information Act 1985) - Exclusion of Press and Public**

It is considered that the Board would be unlikely to exclude the press and public during consideration of the items on this agenda, but if it should wish do so, then the following resolution should be passed:

RECOMMENDED that, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the particular item(s)

of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in the relevant paragraphs(s) of Part 1, of Schedule 12A of the Act”.

5 **Public Questions**

A period of up to 15 minutes is available to deal with questions relating to the business of the Harbour Board from the public.

Details of questions should be notified to Democratic Services via committee.services@exeter.gov.uk by 10.00am at least three working days prior to the meeting. For this meeting any questions must be submitted by 10.00am on Wednesday 12 March.

6 **Chair's Announcements** (Verbal)

7 **Exeter Port User Group update** (Verbal)

To receive a verbal update from the Secretary of the Exeter Port Users Group (EPUG).

8 **A strategic view of the canal's future** (Verbal)

To receive a presentation from John Monks.

9 **River Exe Cafe Update** (Verbal)

To receive a presentation from Paul Craven.

10 **Dawlish Warren Management** (Verbal)

To receive a presentation from Martin Davies, Environment Agency.

11 **Governance and Harbour Revision Order Update** (Verbal)

To receive a verbal update from the Harbour Master.

12 **Harbour Master's Report** (Pages 9 - 14)

To receive a quarterly report from the Harbour Master

13 **Marine Safety Plan - Management Objectives** (Verbal)

To consider the verbal report of the Harbour Master

14 **Statutory Harbour Authority Statement of Account and 2024-25 Fees & Charges** (Pages 15 - 20)

For information only

Date of Next Meeting

The next scheduled meeting of the Exeter Harbour Board will be held on **Thursday** 12 June 2025 at 5.30 pm in the Civic Centre.

Individual reports on this agenda can be produced in large print on request to Democratic Services (Committees) on 01392 265107.

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EXETER HARBOUR BOARD

Thursday 12 December 2024

Present:-

Councillor Williams, R (Chair)

Councillors Read, Rolstone, Sheridan and Snow

A Garratt, J Green, Lt Col D Marino, J Prescott and C Seddon

Apologies

Richard Eggleton

Also Present

Harbour Master Exeter Port Authority and Democratic Services Officer (PMD)

In Attendance

Rex Frost, Exeter Port Users Group (EPUG) Chair

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MINUTES

The minutes of the meeting held on 5 September 2024 were taken as read and signed by the Chair as correct.

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DECLARATIONS OF INTEREST

No declarations of pecuniary interest were made.

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PUBLIC QUESTIONS

The Chair advised that no public question had been received.

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CHAIR'S ANNOUNCEMENTS

New Strategic Director of Operations

The Chair informed Members that Adrian Pengelly had recently been appointed to the post of Strategic Director of Operations and would be taking up his position on 1 January 2025.

Terms of Reference

The Chair announced that the Terms of Reference were being reviewed. She stressed the importance of the relationship with the Designated Person and advised that she would be discussing this with the new Strategic Director of Operations at the earliest opportunity.

Visioning Day

The Chair reminded Members that the next Visioning Day would take place on 1 February 2025.

Democratic Services Officer

The Chair thanked Pierre Doutreligne for his work supporting the Exeter Harbour Board.

EXETER PORT USER GROUP UPDATE

The Chair of the Exeter Port Users Group (EPUG), Rex Frost, was in attendance. His update had been circulated to Members and was taken as read.

Identification of Boats

Mr Garratt remarked that he had been advised that, contrary to what Mr Frost stated in his update, there was no difficulty in identifying abandoned boats and their owners. Mr Frost gave more context about his personal difficulties in accessing ownership records for boats belonging to people who had either lost interest or passed away. The Harbour Master agreed with Mr Frost, commenting that, this year alone, the Exeter Port Authority had disposed of three unclaimed boats.

Dawlish Warren

Councillor Read raised the issue of the continuing erosion of Dawlish Warren and asked if Port Authorities had enough information to make accurate assessments. Mr Frost replied that they did not, remarking that, while environmental authorities did have a plan in place, they did not want to discuss it. He further made the further following comments:-

- the previous Government had said five years ago that the Dawlish Warren structure would not be reinforced;
- the Warren was genuinely in danger; and
- there were problems linked to the train lines.

The Harbour Master echoed concerns about Dawlish Warren, making reference to:-

- the lack of water in the navigable channel;
- the potential moving of some of the moorings between buoys no. 13 and no. 15; and
- repeated discussions about the Warren at meetings of the Exe Estuary Management Partnership.

Councillor Read asked if there anything the Board needed to do to prepare for a worst-case scenario. The Harbour Master advised that he had meetings scheduled with Bournemouth, Christchurch and Poole Council and with Teignbridge District Council to discuss strengthening sea defences. He further remarked that Network Rail had already replaced a part of the wall at the Warren which was eroding.

SELECTION AND APPOINTMENT OF EXETER HARBOUR DESIGNATED PERSON

The Chair confirmed that the Designated Person, Mr James Hannon, would start in the role on 1 January 2025. She told the Board of Mr Hannon's extensive experience and explained that governance details would need to be ironed out.

HARBOUR REVISION ORDER

The Harbour Master advised that he had met up with the legal team and that:-

- Exeter's place in the HRO queue was now 3rd;
- the statutory 42-day consultation could start as early as Easter 2025;
- he would hold discussions the following week with the Earl of Devon and

with the mooring associations.

He also confirmed to Councillor Read that notice of the consultation would be given by way of advertisements in a local newspaper (two consecutive weeks) and the London Gazette (one week).

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HARBOUR MASTER'S REPORT

The Harbour Master updated Members on the following:-

Storms

- There had been a total of four storms in the river since the end of September, causing various types of damage;
- The additional problem was that not every boat owner was known; and
- As a result, the river was littered with detritus.

EV Dirac Project

The trials had proved successful; and
The boat would be on her way to Scotland next week and hopefully be back in Exeter in the spring.

He further advised that:-

- a new dedicated Waterways Engineer had been appointed and would be starting in January;
- two new boats would be coming to our waterways.

On the subject of the Princess Marina ferry fire, the Harbour Master responded to questions from Members as follows:-

- the collaboration with other agencies had been very good;
- the River Café was licensed by Teignbridge;
- no life had been at risk; and
- it had been the Fire Service's intention to let the Princess Marina burn out but this was over-ruled by the Harbour Master due to the risk of pollution; and
- the Fire Service had brought their own specialist pollution control team from Newton Abbot.

Councillor Snow asked if there was an emergency action plan for such incidents, similar to action plans for high pollution incidents. The Harbour Master felt this was an excellent idea and advised that he would discuss this with the Designated Person, along with business continuity.

Councillor Read remarked on the Fire Service's original intention to allow the ferry to burn out and suggested that the Harbour Master could officially communicate the Exeter Port Authority's 'best-practice' approach to them. There was unanimous approval for this idea and the Harbour Master took it as an **ACTION**.

The Harbour Master responded as follows to further queries from Members:-

- the Marie Claire would be lifted out the following week, then taken into the sheds to be dismantled;
- the tree works that remained to be done were considerable and, while the current situation was good for wildlife, it caused great problems to navigation;
- the HRO would help address the issue of boat ownership identification, as well as ensuring mooring buoys had the right number on them; and

- the Harbour Master's incident debrief about the Princess Marina fire would be sent to the Duty Holder.

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MARINE SAFETY PLAN - MANAGEMENT OBJECTIVES

The Harbour Master advised that:-

- the Designated Person's input was required for some of the objectives; and
- it was a possibility for Exeter to stop being a Competent Harbour Authority but that was a decision for the Designated Person.

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WATERWAYS - FINANCIAL INFORMATION

The Chair and the Harbour Master responded to questions from Members as follows:-

- at the moment, Exeter didn't charge for the use of the river;
- any decision on charging for the use of waterways would have to go to Full Council; and
- a number of boats had been asked to leave the canal as they were deemed to represent a risk.

(The meeting commenced at 5.30 pm and closed at 6.25 pm)

Chair

Management Objectives

Management Objectives for the Marine Safety Plan have split its into two sets, the first addresses ‘Standing Objectives’ the second set addresses ‘Period Objectives’. This plan is owned by Exeter City Council on behalf of the Duty Holder and aims to address high level targets which will benefit all port and harbour locations and fulfils the requirement of the PMSC for the Duty Holder to maintain a Marine Safety Plan.

** Updated since last meeting*

Standing Objectives

| | Number | Provision | Objective | Target | Evidence |
|--|--------|-------------------|---|--|---|
| | 1 | Duty Holder | Duty Holders to have received training on their role and responsibility under the Code in the last three years. | To appoint ECC Executive Committee as DH | Action complete. ECC Executive are now appointed as Duty Holder, all members have received training |
| | 2 | Designated Person | To have undertaken an operational tour of Exeter waterways in the last three years. | DP selected, awaiting confirmation of appointment | * Mr James Hannon from ABPmer now appointed, first visit to Exeter Port Authority will be in late March 2025 |
| | 3 | Legislation | Report by the Designated Person to the Duty Holder at least once per year. | Not yet, but will be an annual review | * Will be forthcoming after the first visit |
| | 4 | Duties and Powers | MAIB Reportable Incidents: make all reports to the MAIB within 24 hrs, with investigation followed up. | 24 hrs initial report, investigation at incident close | Maritime activity report |
| | | | Incidents recorded and investigated (if necessary) within the agreed timeframe. | Initial action 7 days, investigation closed in 30 days | Maritime activity report |
| | 5 | Risk Assessment | All Marine Risk Assessments to be in date. | 100% complete | * Strata Gateway meeting held this week re the adoption of MARNIS and the HazID workshop. Agreement in principle that the system can be procured, awaiting confirmation from Jo Yelland |

| | Number | Provision | Objective | Target | Evidence |
|--|--------|---------------------------------|---|---|---|
| | 6 | Marine Safety Management System | All Policies reviewed on a three-yearly basis. | To have plan produced and available to all stakeholders within 6 months. | Not yet completed. See below. |
| | | | The Marine Safety Management System will be reviewed annually (or following any significant incident, industry or legislative changes). | To distribute widely, to keep numbered and dated reviews. To liaise with other stakeholders on the waterways about their own responsibility to the PMSC | To keep as an agenda item at the Port User group meetings. Once MARNIS system adopted, contractor will conduct a HAZ ID exercise with key stakeholder groups |
| | 7 | Review & Audit | Internal Audit | Staff reviews annually. Document checks annually | * Audit complete, matters raised have been addressed |
| | 8 | Competence | Ensure staff with marine safety responsibilities are trained to undertake their duties. | 100% of Essential & 80% of Desirable completed | Maritime activity report |
| | 9 | Plan | Publish a three yearly 'Marine Safety Plan' (this plan). | Plan currently being prepared | Internal Audit |
| | 10 | Conservancy Duty | Aids to Navigation: Three-year performance meets or exceed IALA performance threshold | To carry out annual liaison and inspection with Trinity House | Constant monitoring of navigation channels. |
| | | | Hydrographic surveys in date | Survey of the approaches completed March 2025 | * Other surveys further in the river to be completed by the end of March 2025. Results of all surveys will be shared with the chair of the Port User Group and will be promulgated on the Waterways web pages |

Gap Analysis update

| | Number | Provision | Objective | Target | Evidence |
|--|--------|-----------------------------------|---|--------|---|
| | 13 | PMSC | Liaise with marinas and boatyards confirming work towards compliance | 2024 | * Done, emails sent by HM to two boatyards signposting towards PMSC training and compliance with the code |
| | 15 | Harbour assets confirmed with MCA | Assets declared on the list held by the MCA in case of Civil Contingencies Act 1984 | 2025 | * Done, list of assets compiled and sent by HM to the MCA |
| | 6 | Update Admiralty chart no2290 | Port limits to be shown on Admiralty chart no2290 | 2025 | * Done, liaised with UKHO, now illustrated on the current chart no 2290 Task complete |

Period Objectives

| | Number | Provision | Objective | Target | Responsible Officer |
|--|--------|-------------------|--------------------|--|--|
| | 1 | Duties and Powers | General Directions | Introduce General Directions and repeal current Bye-Laws – With lawyers Ashford's currently. | Harbour Master * This work is still on-going, awaiting HRO |
| | 2 | Duty Holder | Marine Facilities | Identify Marine Facilities within the port area and seek compliance with the PMSC | Duty Holder, on-going training with Harbour Master |
| | 3 | Competence | Training | Issue Training Matrix and ensure all staff have appropriate training as required to undertake their duties | * Harbour Master List of training requirements identified at both waterways team locations. Liaising with the Operations Manager re funding for courses |

| | | | | | |
|--|---|---------------------------------|---|---|---|
| | 4 | Marine Safety Management System | Management of Navigation | Carry out a formal Risk Assessment of navigable waters | Harbour Master |
| | 5 | Conservancy Duty | Aids to Navigation | Review of all AtoN's in the port | Graham Manchester |
| | 6 | Marine Safety Management System | Liaison and consultation with stakeholder | Improve lines of communication in place with Port User Groups. Regular meetings with the Commodores from sailing clubs around the river to ensure collaborative approach to managing the different racing areas | Harbour Master * Done. Initial meeting with sailing club Commodores, working agreement reached |

Maritime activity report

Canal team

At the canal the team have been trying to concentrate on winter maintenance tasks. This has been difficult because there is still a team member on long term sick and there is still a vacancy to fill. Fortunately, there are seven candidates coming forward for interview on the 19th of March.

Unfortunately, because the team are so short staffed, vegetation cut back has not advanced as well as we would have wanted. The Exmouth team helped out with clearing some overhanging trees.

Work to make temporary repairs to the lock gates at Turf continues, unfortunately we have still yet to appoint a Waterways Engineer to work on infrastructure projects. The advert has just gone out again.

The sunken trawler at Gabriel's Wharf called Marie Claire has been lifted and disposed of. The last two Commercial fishing vessels constructed at the Wharf have been launched and are due to leave the canal in the very near future and are bound for Scotland. The builder at the yard is moving his operation to Stornoway.

The 72ft yacht Big Spirit has been launched, currently berthed at Regent's Wharf in preparedness for transiting down the canal to make passage to Holland.

The derelict and abandoned trawler Strathspey has been moved to Gabriel's Wharf. Hopefully we will be able to dispose of this vessel in due course.

Three other vessels that are in a dilapidated state are due to leave the canal this spring.

The canal team are now preparing for the spring launch of vessels into the canal and the subsequent convoy's down to the Turf.

River team

Work to replace the piles at Topsham Quay is almost complete. This work was done in January. All that is left to do now is finish off the fitting of some safety chains and four piles at the southern end of the quay.

The moorings barge Port Constructor has been beached outside the Buoy Store in Exmouth for some small refit work before the start of the main moorings work. New anodes were fitted, some machinery has been serviced, checked and certificated for use.

The servicing of customers moorings is now the main working priority when the weather allows.

After all the storms and spells of bad weather that have hit the Exe this winter, some salvage work of grounded and abandoned vessels is yet to be done.

The survey of the approach channel has now been done; the results are being studied to see if we need to make any alterations to the positions of the aids to navigation.

The results of the survey have also been passed to the Port User Group and are going to be posted on the Waterways web pages.

The area of the Bight still causes some concern with the moving of the sand on Bull Hill bank. Some moorings are being removed from that area to allow for a safer passage up the river.

The areas between no's 18 and 25 buoys will be surveyed later this spring.

Inspection of Local Aids to Navigation, Merchant Shipping Act, 1995, Section 198(1)

We are pleased to advise you that the local aids to navigation under the management of Exeter City Council were inspected on 21/01/2025 by an Officer of Trinity House and found to be in good and efficient order.

Volunteers

We have 10 active volunteers trained and ready for the 2025 season. During the winter we delivered an evening's practical and theory session that included some night navigation for the volunteer team. Three members of the volunteer team also undertook a one-day assessment in February and training (with the harbour team) to gain their RYA Level 2 Powerboating qualification.

We are now using an App for booking in volunteer patrols, which we hope will improve the forward planning and staffing of patrols. The patrols will start in April, mostly at weekends but including some evening during busy periods. We also hope to have some combined patrols with Southeast Devon Wildlife Habitat Regulations Team. We have also spoken to and hope to be joined by some of the Exmouth Neighbourhood Police Officers for a handful of patrols during the year, this should greatly assist in addressing anti-social behaviour of a small number of persistent speeders on the estuary.

Incident Statistics

From December to March, we have recorded the following incidents

| Incident type | Number |
|------------------------------|--------|
| Sinkings | 2 |
| Groundings | 1 |
| Collisions | |
| Speeding vessels | |
| Machinery failure | |
| Engine breakdown | |
| Injury afloat | |
| Vessels adrift | 2 |
| Swimmers in the main channel | |
| Navigation errors | |
| Capsized vessels | |
| Man overboard | |
| Vessels parted from moorings | 5 |
| other | |

Grahame Forshaw

Harbour Master

5th March 2025

Notes to the Financial Statements

45. Statutory Harbour Authority

Exeter City Council is the harbour authority for the Exe Estuary.

An annual Statement of Account relating to harbour activities is required to be prepared, in accordance with the 1964 Harbours Act.

| | Restated 2022-23 £'000 | 2023-24 £'000 |
|---|------------------------------|------------------|
| Income | | |
| Fees and Charges | (27) | (142) |
| Total Income | (27) | (142) |
| Expenditure | | |
| Employees | 232 | 182 |
| Premises | 62 | 106 |
| Supplies and Services | 43 | 79 |
| Transport | 37 | 53 |
| Capital Charges | 47 | 44 |
| Total Expenditure | 421 | 464 |
| Net cost of Harbour Activities as included in the Comprehensive Income and Expenditure Statement | 394 | 322 |

Restated to reflect current service cost adjustment to employee costs, in order reflect net cost of Harbour Authorities included in the Comprehensive Income and Expenditure Statement

G CANAL AND PORT OF EXETER

*** With effect from 1st April 2023**

Calculated lengths include Bumpkins, Bowsprits, Spars and other extensions fixed or rigged fore and/or aft of the vessel at the mooring

Cost may be amended for operational reasons by the Port Manager

1 Mooring on Bight

- i Commercial/ Qualifying Vessel (per day or part day)
- ii Recreational vessels under 40 ft (per day or part day)
- iii Recreational vessels over 40 ft (per day or part day)

2 Mooring Licence or Storage Ashore (per metre per month or part month)

- i Basin or Canal (including Turf)
- ii Topsham Quay hardstand, including trailers (booking deposit required - minimum period of stay applies)
- iii Topsham Quay alongside (by arrangement)
- iv Multihull Vessels
- v Vessels Stored Ashore
- vi Boat restoration projects (storage on hardstanding)
- vi Boat restoration projects (storage on hardstanding)
- vii Commercial vessel
- viii Vessels exceeding maximum overnight permitted stay

3 Locking In or Out at Turf (including Mastng/Demasting)

Mon to Fri (exc Public holidays) 08:00:15:00

For access and passage outside these times contact the Operations Manager

No fee for recreational vessels available on designated Convoy dates

- i Recreational Vessel additional single lock in or out (during season)
- i Recreational Vessel out of hours (by arrangement)
- ii Commercial Vessel Weekday
- iii Cancellation or postponed booking (less than 1 day prior to event)

4 One Way Passage Along Canal (Single Hull Vessels)

Mon to Fri (exc Public holidays) 08:00:15:00

For access and passage outside these times contact the Operations Manager

No fee for recreational vessels available on designated Convoy dates

- i Recreational Vessel Weekday

| Fee | VAT @ 20% | Total | VAT CODE |
|--------|---|--------|---------------|
| | | | |
| 90.00 | - | 90.00 | 7 |
| 18.33 | 3.67 | 22.00 | 3 |
| 23.33 | 4.67 | 28.00 | 3 |
| 15.00 | 3.00 | 18.00 | 3 |
| 18.33 | 3.67 | 22.00 | 3 |
| 18.33 | 3.67 | 22.00 | 3 |
| | Plus 25% | | as applicable |
| | After 12 months an additional 25% per quarter | | as applicable |
| 18.75 | 3.75 | 22.50 | as applicable |
| | Plus 25% and 12 month upfront payment | | as applicable |
| | By negotiation | | as applicable |
| | By negotiation | | as applicable |
| 37.50 | 7.50 | 45.00 | 3 |
| 100.00 | 20.00 | 120.00 | 3 |
| 185.00 | - | 185.00 | 7 |
| 37.50 | 7.50 | 45.00 | 3 |
| 62.50 | 12.50 | 75.00 | 3 |

Fees & Charges for 2025 - 26

| | Fee | VAT @ 20% | Total | VAT CODE |
|---|------------------|-----------|--------|---------------|
| ii Commercial Vessel Weekday | 190.00 | - | 190.00 | 7 |
| iii Cancellation of booking (less than 3 days prior to event) | 37.50 | 7.50 | 45.00 | 3 |
| iv Planned event organised with Canal Office | 31.25 | 6.25 | 37.50 | 3 |
| 5 Winter Season Storage Offer as Part of Designated Convoy | | | | |
| Five months paid in advance includes Locking & Transit with convoy rate - per | | | | |
| i metre | 75.00 | 15.00 | 90.00 | 3 |
| 6 Visiting Vessels' Mooring and Berths per day or part | | | | |
| Mooring alongside per day (max. 4 weeks in any year) | | | | |
| i Turf weekdays (min period 2 days) per day inclusive of Locking | 31.25 | 6.25 | 37.50 | 3 |
| ii Turf 'weekend' (in Friday/out Monday) inclusive of Locking | 75.00 | 15.00 | 90.00 | 3 |
| iii Topsham Quay per day | 21.67 | 4.33 | 26.00 | 3 |
| iv Commercial vessel per day | By negotiation | | | as applicable |
| 7 Passenger Vessels and/or boats for hire within the Port, Canal or Basin | | | | |
| Landing passengers (per passenger/ occupant per one way passage) | 0.80 | - | 0.80 | 7 |
| Pontoons per metre per month | 18.00 | - | 18.00 | 7 |
| Contracted Use of the Waterway | By negotiation | | | |
| 8 Dues on Qualifying Vessels (HMRC Notice 744c) whilst withdrawn from commercial use | | | | |
| i Canal or Canal Basin - mooring afloat (per metre per month/part month) | 15.00 | - | 15.00 | 7 |
| ii Topsham Quay - mooring afloat (per metre per month/part month) | 18.35 | - | 18.35 | 7 |
| 9 Services | | | | |
| i Electricity, Water & Waste Disposal | At cost plus 20% | | | |

Fees & Charges for 2025 - 26

10 Cranage

- Lifting in or out
- i Cranage assistance fee (not including contractor cranage costs)
- ii Lifting over Topsham Quay per metre plus cranage fee
- Hire of cradles per boat per month or part (cradle or legs on keel boats
- iii compulsory)
- iv Provision of Appointed Person
- v Third party craning administration charge

| Fee | VAT @ 20% | Total | VAT CODE |
|-------|-----------|-------|----------|
| 50.00 | 10.00 | 60.00 | 3 |
| 4.37 | 0.88 | 5.25 | 3 |
| 43.75 | 8.75 | 52.50 | 3 |
| | At cost | | 3 |
| 25.00 | 5.00 | 30.00 | 3 |

11 Storage and Labour

- i Storage of masts ashore (per period up to 6 months)
- ii Assistance / Supervision (where not included in other charges)
- iii Labour per half hour
- iv Labour per half hour with use of boat (2 staff)

| | | | |
|--------|---------|--------|---|
| 45.83 | 9.17 | 55.00 | 3 |
| | At cost | | 3 |
| 45.83 | 9.17 | 55.00 | 3 |
| 166.67 | 33.33 | 200.00 | 3 |

Fees & Charges for 2025 - 26

| | Fee | VAT @ 20% | Total | VAT CODE |
|---|--------|-----------|--------|----------|
| 12 Administration Charges | | | | |
| i Change of ownership of a boat within the Canal | 25.00 | 5.00 | 30.00 | 3 |
| ii General administration charges (per half hour) | 25.00 | 5.00 | 30.00 | |
| 13 Hire of Unifloat per day (or part thereof) | | | | |
| i Hire of concrete Walcon pontoon per day (or part thereof) plus delivery | 11.67 | 2.33 | 14.00 | 3 |
| ii Hire of Uniflote pontoon per day (or part thereof) | 112.50 | 22.50 | 135.00 | 3 |
| iii Storage of equipment, containers and cradles per metre per month | 15.00 | 3.00 | 18.00 | 3 |
| 14 Licensing of Commercial Craft and Boat Operators per annum | | | | |
| i Commercial Craft | 37.50 | 7.50 | 45.00 | 3 |
| ii Operators (initial) | 100.00 | 20.00 | 120.00 | 3 |
| iii Operators (Renewal) | 37.50 | 7.50 | 45.00 | 3 |
| 15 Topsham Ferry per crossing | | | | |
| i Per person (under 5 yrs old free) | 2.00 | - | 2.00 | 7 |
| ii Bicycles | 1.50 | - | 1.50 | 7 |
| iii Water taxi to other vessels (at Ferry Operative's discretion) | 7.00 | - | 7.00 | 7 |

Fees & Charges for 2025 - 26

| | Fee | VAT @ 20% | Total | VAT CODE |
|---|----------------|-----------|----------|----------|
| 16 Exeter Port Authority Marine Services | | | | |
| i Deep water mooring service - includes lifting and inspection of mooring block | 140.00 | 28.00 | 168.00 | 3 |
| ii Service mooring to connection with ground chain (does not include inspection of ground cha | 140.00 | 28.00 | 168.00 | 3 |
| iii Drying mooring service | 50.00 | 10.00 | 60.00 | 3 |
| iv Winterise mooring (including storage) | 35.00 | 7.00 | 42.00 | 3 |
| v General Labour per staff member per half hour | 45.00 | 9.00 | 54.00 | 3 |
| vi Hire of commercial boat with helm and crew per half day (4 hours maximum) | 900.00 | 180.00 | 1,080.00 | 3 |
| vii Hire of commercial boat and crew per day (8 hours maximum) | 1,800.00 | 360.00 | 2,160.00 | 3 |
| viii Telehandler with driver per hour | 165.00 | 33.00 | 198.00 | 3 |
| ix Telehandler with driver per day | By Negotiation | | | 3 |
| x All other commercial work | By Negotiation | | | 3 |
| 17 Exeter Port Authority Training Courses | | | | |
| i Powerboat Level 2 courses | 370.80 | - | 370.80 | 8 |
| ii RYA Level 2 - Powerboat Handling Direct Assessment Course | 226.60 | - | 226.60 | 8 |
| iii Advanced Powerboat course | 412.00 | - | 412.00 | 8 |